

i do...

www.i-do-weddingdesigns.co.uk

Mail order form...

PLEASE RETURN YOUR COMPLETED ORDER FORM TO:

I-DO-WEDDING DESIGNS.

133 SPROWSTON ROAD, NORWICH, NORFOLK, NR3 4QQ

Your Details: NAME: ADDRESS:
TEL DAYTIME:
TEL EVENING:
EMAIL: POSTCODE:

The Wedding Details: WEDDING DATE & TIME:
WEDDING VENUE / CHURCH & TOWN:
RECEPTION VENUE & TOWN: EVENING RECEPTION TIME:
IF YOUR CHOSEN DESIGN OFFERS AN ILLUSTRATED MAP TO VENUE, PLEASE SUPPLY FULL ADDRESS INCL POSTCODE.

Your Stationery: DESIGN NAME: BACKING CARD COLOUR:
(EXCEPT BURNHAM, CHOOSE INK ONLY, NO BACKING CARD)
INVITE PAPER COLOUR: IVORY WHITE
DESIGN INK COLOUR: REQUIRE COLOUR MATCHING: YES / NO
(PLEASE SUPPLY A SWATCH OF YOUR CHOSEN COLOUR)
TYPEFACE OPTION: ILLUSTRATION OPTION:
(CHOOSE 2)

Save the Date: QUANTITY REQUIRED: WORDING OPTION:
STYLE OPTION: SUPPLYING OWN WORDS: YES / NO

Wedding Invitation: QUANTITY REQUIRED: WORDING OPTION:
SUPPLYING OWN WORDS: YES / NO

INVITATION FROM:
BRIDES NAME: GROOMS NAME:
(PLEASE GIVE ALL NAMES EXACTLY AS YOU WOULD LIKE THEM TO APPEAR ON THE INVITATION)
RSVP ADDRESS: POSTCODE:
 REPLY DATE:
INVITATIONS TO BE PERSONALISED WITH GUESTS NAMES: YES / NO
(UPON ORDER CONFIRMATION, PLEASE SUPPLY FULL GUEST LIST SHOWING NAMES EXACTLY AS YOU WOULD LIKE THEM TO APPEAR ON THE INVITATION)

Evening Invitation: QUANTITY REQUIRED: WORDING OPTION:
SUPPLYING OWN WORDS: YES / NO

INVITATION FROM:
BRIDES NAME: GROOMS NAME:
(PLEASE GIVE ALL NAMES EXACTLY AS YOU WOULD LIKE THEM TO APPEAR ON THE INVITATION)
RSVP ADDRESS: POSTCODE:
 REPLY DATE:
INVITATIONS TO BE PERSONALISED WITH GUESTS NAMES: YES / NO
(UPON ORDER CONFIRMATION, PLEASE SUPPLY FULL GUEST LIST SHOWING NAMES EXACTLY AS YOU WOULD LIKE THEM TO APPEAR ON THE INVITATION)

Order of Service - QUANTITY REQUIRED:

PLEASE FORWARD THE FULL ORDER OF SERVICE DETAILS 6 - 8 WEEKS BEFORE THE WEDDING, EITHER ON EMAIL OR VIA POST.

At the Reception

MENU - QUANTITY REQUIRED: STYLE:

PLEASE FORWARD FULL MENU DETAILS 6 - 8 WEEKS BEFORE THE WEDDING, EITHER ON EMAIL OR VIA POST.

PLACE CARDS - QUANTITY REQUIRED: STYLE:

PLEASE FORWARD FULL GUEST LIST WITH NAMES EXACTLY AS YOU WOULD LIKE THEM TO APPEAR ON THEIR PLACE CARD, NO LATER THAN 4 WEEKS BEFORE THE WEDDING, EITHER ON EMAIL OR VIA POST.

TABLE PLAN - REQUIRED: YES / NO FRAMED: YES / NO

TABLE NUMBERS / NAMES - QUANTITY REQUIRED:

FAVOURS - PLEASE VIEW AVAILABLE FAVOURS, GIFTS AND EXTRAS ONLINE. EMAIL ORDER REQUESTS.

After the Wedding

THANK YOU CARDS - QUANTITY REQUIRED: STYLE:

Delivery Address:

NAME: ADDRESS:

TEL DAYTIME:

TEL EVENING: POSTCODE:

Other notes: PLEASE USE THIS SPACE FOR ANY FURTHER REQUIREMENTS OR INFORMATION OR ENCLOSE ADDITIONAL SHEETS

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Summary: ON RECEIPT OF YOUR COMPLETED ORDER FORM, WE WILL SEND YOU AN ORDER CONFIRMATION, WITH FULL DETAILS OF YOUR DESIGN REQUEST, ANSWER ANY QUERIES YOU MAY HAVE AND CONFIRM THE TOTAL COST. NO PAYMENT IS REQUIRED UNTIL YOU ARE 100% HAPPY WITH YOUR ORDER REQUEST. WE WILL THEN DISCUSS A PRODUCTION SCHEDULE TO SUIT YOU. PAYMENT OF 50% IS THEN REQUIRED FOR DESIGN PRODUCTION TO START. PROOFS WILL BE AGREED AND COMMUNICATION WILL BE OPEN SO THAT YOU ARE ASSURED OF THE COMPLETE PROCESS FROM START TO FINISH...